

The performance of our suppliers is a critical aspect that affects SERVYMAN ability to meet its requirements established in the system integrated management , to achieve interested parties satisfaction, to ensure the protection of the environment and health and safety, and to improve its performance.

In compliance with UNE-EN ISO 9001, ISO 14001 and OHSAS 18001 SERVYMAN communicates to its external suppliers the requirements established for the control of the products or services provided.

The initial selection of vendors is carried out according to the following criteria:

- Compliance with legal requirements
- Declaration of conformity of materials
- Company certified in ISO 9001/ISO 14001/ OHSAS 18001
- Ability to meet delivery deadlines
- Material conforms to specification
- Qualified personnel
- Resource requirements
- Legal requirements

For the re-evaluation of suppliers, the following criterion will be taken into account: No. of incidents in relation to the number of orders placed with that supplier.

The requirements for supplying companies will be, as applicable:

- Declaration of Conformity
- Equipment Calibration Certificates
- Instruction manuals/user manuals in Spanish language
- Certificates of quality of product / service provided

The products supplied will be checked by our operators after receipt, so that they meet the specifications made in the order.

As a supplier, you should know that you will be subject to continuous monitoring, so that any incident in the provision of your services may have a negative impact on your re-evaluation as an approved supplier of our organization.

We also ask for collaboration, if necessary, in order to carry out 2nd party audits in your facilities.

GENERAL REQUIREMENTS FOR ALL SUPPLIERS:

The supplier undertakes to ensure compliance with what is requested in the purchase order or external work order.

At all times the supplier is obliged to comply with the legislation applicable to the service it is providing (authorizations or registrations as an authorized entity, technical inspections, etc.).

The supplier must apply the necessary preventive measures to avoid situations of danger or emergency during the performance of the work entrusted and train and inform his staff about the work to be carried out in our facilities.

REQUIREMENTS FOR THE PROVISION OF THE SERVICE:

The supplier must comply with the internal procedures that have been communicated to him regarding the company's Management System.

If waste has to be removed during work, it is collected in suitable containers according to the quantity to be removed. Full containers will be removed by the company providing the service.

If you do not know what to do with any waste or residual effluent or anything else that has originated while providing the service, notify the person who has served you.

If you detect any risk/emergency situation, you will immediately report it to anyone in the company or to whom you have been cared for.

The staff members of your Company provide services in collaboration with SERVYMAN, therefore, they should respect and comply with safety, environmental and health requirements defined by our company, so as not to endanger our commitment to pollution prevention, safety and health, since not complying with any of the requirements defined below would have a negative impact on SERVYMAN performance.

The following actions must be performed during the execution of activities:

Comply with the current safety and environmental legislation applicable to the activities, services or products. **The contractor shall provide the justification for compliance with the current regulations applicable to their activity.**

The liabilities arising from the relationship with a supplier or subcontractor, related to safety and environment, will extend to companies working in it:

- Comply with Quality, Environmental and Health and Safety Policy.
- Respect signs and security perimeters.
- Deposit waste generated by the activity in the deposit areas.
- Rational use of natural resources such as: water, electricity, fuel
- Keep facilities clean, avoid clutter and project an image of respect and care for the environment.
- Not performing any unsafe activity without prior authorization by the SHEQ Manager.
- Use/supply machines/teams that have the established requirements RD 1215/1997